

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

**Other Than Full and Open Competition
(Sole Source)**

Construct Eye Clinic 2E 618-13-115

1. **CONTRACTING ACTIVITY:**

Department of Veterans Affairs, VISN 23, VAMC Minneapolis. NRM Project #618-13-115. Purchase Request #618-13-1-6977-0013.

2. **PROPOSED ACTION:**

Sole Source procurement of LCN Brand Door Closers. Item(s) are included in a new firm-fixed price contract to be awarded for NRM construction project to construct a new eye clinic at the Minneapolis VAMC.

3. **DESCRIPTION OF REQUIREMENT:**

The project will include the installation of several new door closers on doors in the Eye Clinic 2E.

4. **STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION:**

FAR 6.302-1(c) Application for brand name descriptions. Only one responsible source and no other supplies or services will satisfy agency requirements.

5. **NATURE OF ACQUISITION TO MEET THE AUTHORITY CITED ABOVE:**

Our intent is to install new door closers on the new doors in the Eye Clinic 2E that match our existing closers. We currently have several thousand closers installed in the hospital. The VA carpenter shop keeps parts and extra closures in stock for repair and/or replacement of our existing door closures.

6. **DESCRIBE THE EFFORTS MADE TO ENSURE OFFERS ARE SOLICITED FROM AS MANY POTENTIAL SOURCES AS DEEMED PRACTICABLE:**

Not included. I have not conducted any market research because no other brands of door closures will satisfy the VA parts stocking and repair program.

7. **DETERMINATION THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE:**

Based on the estimates provided by the VA COR the new door closers will cost between \$1,000 and \$2,000.

8. **DESCRIPTION OF MARKET RESEARCH CONDUCTED AND THE RESULTS. OR A STATEMENT OF THE REASONS MARKET RESEARCH WAS NOT CONDUCTED:**

No market research was conducted because no other door closers will meet the needs of our facility. The VA carpenter shop currently maintains the existing door openers. Adding a new

brand of door opener would cause additional training for VA staff, maintenance time, and cost to stock parts.

9. ANY ADDITIONAL INFORMATION FOR SUPPORT OF SUBMISSION

Supporting rationale for sole sourcing this equipment:

Minneapolis VA Building Standard.

The addition of another repair part that would need to be stocked would not only result in additional costs associated with the repair parts but also require VA labor to contract, order, stock, and inventory the additional repair parts.

10. LISTING OF SOURCES THAT EXPRESSED, IN WRITING, AN INTEREST IN THE ACQUISITION:

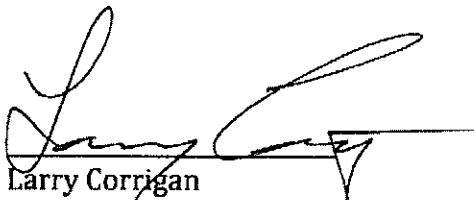
Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.

11. FUTURE ACTIONS TO OVERCOME BARRIER TO FULL AND OPEN COMPETITION:

Should there be a need for additional equipment compatible with the existing, a search for additional vendors will once again be conducted.

12. REQUIREMENTS CERTIFICATION:

I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



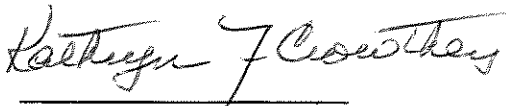
Larry Corrigan
Engineering Technician
Minneapolis VA Health Care System

December 28, 2012

Date

13. APPROVALS IN ACCORDANCE WITH FAR 6.304

- a. Contracting Officer's Certification (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

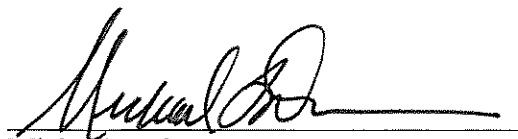


Kathryn J. Crowthers
Contracting Officer
NCO 23 Minneapolis

3/25/13

Date

b. **FCM (Required \$3K-SAT):** I certify the justification meets requirements for other than full and open competition.



Michael L. Owen
Facility Contract Manager
NCO 23 - Minneapolis

3/26/13
Date

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

**Other Than Full and Open Competition
(Sole Source)
Construct Eye Clinic 2E 618-13-115**

1. **CONTRACTING ACTIVITY:**

Department of Veterans Affairs, VISN 23, VAMC Minneapolis. NRM Project #618-13-115. Purchase Request #618-13-1-6977-0013.

2. **PROPOSED ACTION:**

Sole Source procurement of Schlage "L" series Mortised Door Locksets. Item(s) are included in a new firm-fixed price contract to be awarded for NRM construction project to construct a new eye clinic at the Minneapolis VAMC.

3. **DESCRIPTION OF REQUIREMENT:**

The project will include the installation of several new locksets on doors in the Eye Clinic 2E.

4. **STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION:**

FAR 6.302-1(c) Application for brand name descriptions. Only one responsible source and no other supplies or services will satisfy agency requirements.

5. **NATURE OF ACQUISITION TO MEET THE AUTHORITY CITED ABOVE:**

Our intent is to install new locksets on the new doors in the Eye Clinic 2E that are of the same brand and quality as the existing mortised locksets in the medical center and at the medical center out-buildings. The medical center has approximately 3,000 Schlage "L" Series mortised locksets installed in doors at the medical center with another 200 – 300 installed in doors in the out-buildings. The medical center currently stocks parts and extra locksets for only the Schlage "L" series mortised locks. The medical center locksmith is trained to service these locksets and maintain them in working condition. If a different lockset would be introduced into the medical center it would cause confusion for maintenance staff, contractors and would require the medical center to stock parts for different manufacturers at additional cost to the medical center.

6. **DESCRIBE THE EFFORTS MADE TO ENSURE OFFERS ARE SOLICITED FROM AS MANY POTENTIAL SOURCES AS DEEMED PRACTICABLE:**

Not included. I have not conducted any market research because no other brands of locksets will satisfy the VA parts stocking and repair program.

7. **DETERMINATION THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE:**

Based on the estimates provided by the VA COR the new locksets will cost between \$14,000 and \$16,000.

8. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND THE RESULTS. OR A STATEMENT OF THE REASONS MARKET RESEARCH WAS NOT CONDUCTED:

No market research was conducted because no other locksets will meet the needs of our facility. The VA locksmith currently maintains the existing locksets. Adding a new brand of lockset would cause additional training for VA staff, maintenance time, and cost to stock parts.

9. ANY ADDITIONAL INFORMATION FOR SUPPORT OF SUBMISSION

Supporting rationale for sole sourcing this equipment:

Minneapolis VA Building Standard.

The addition of another repair part that would need to be stocked would not only result in additional costs associated with the repair parts but also require VA labor to contract, order, stock, and inventory the additional repair parts.

10. LISTING OF SOURCES THAT EXPRESSED, IN WRITING, AN INTEREST IN THE ACQUISITION:

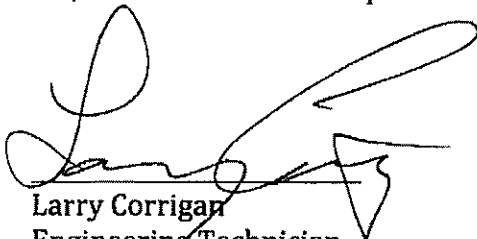
Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.

11. FUTURE ACTIONS TO OVERCOME BARRIER TO FULL AND OPEN COMPETITION:

Should there be a need for additional equipment compatible with the existing, a search for additional vendors will once again be conducted.

12. REQUIREMENTS CERTIFICATION:

I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



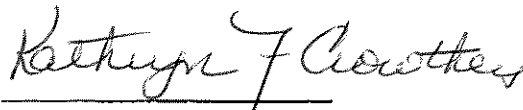
Larry Corrigan
Engineering Technician
Minneapolis VA Health Care System

December 28, 2012

Date

13. APPROVALS IN ACCORDANCE WITH FAR 6.304

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

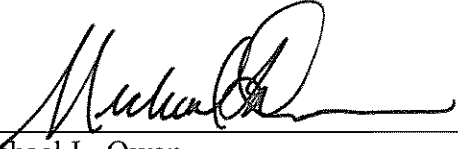


Kathryn J. Crowthers
Contracting Officer
NCO 23 Minneapolis

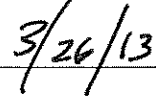
3/25/13

Date

b. **FCM (Required \$3K-SAT):** I certify the justification meets requirements for other than full and open competition.



Michael L. Owen
Facility Contract Manager
NCO 23 - Minneapolis



Date

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

**Other Than Full and Open Competition
(Sole Source)**

Construct Eye Clinic 2E 618-13-115

1. CONTRACTING ACTIVITY:

Department of Veterans Affairs, VISN 23, VAMC Minneapolis. NRM Project #618-13-115. Purchase Request #618-13-1-6977-0013.

2. PROPOSED ACTION:

Sole Source procurement of Cutler-Hammer Electrical Distribution Panels. Item(s) are included in a new firm-fixed price contract to be awarded for NRM construction project to construct a new eye clinic at the Minneapolis VAMC.

3. DESCRIPTION OF REQUIREMENT:

The project includes the installation of three Cutler-Hammer electrical distribution panelboards.

4. STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION:

FAR 6.302-1(c) Application for brand name descriptions. Only one responsible source and no other supplies or services will satisfy agency requirements.

5. NATURE OF ACQUISITION TO MEET THE AUTHORITY CITED ABOVE:

Our intent is to match the existing electrical distribution panels in the medical center and our out-buildings. The medical center currently has approximately 700 electrical distribution panels and another 100 in the out-buildings that are the Cutler-Hammer brand. The medical center electrical staff stocks parts for the Cutler-Hammer brand. The intent of this sole source is to provide a new electrical panels that matches our building standard and avoid stocking parts for other brands of electrical distribution panels. Stocking one manufacturer's breakers provides a cost savings due to not having to stock as many brands of electrical breakers. In addition the Cutler-Hammer brand of electrical distribution equipment allows the electrical staff to respond to these electrical panels in an emergency without having to decide which brand of panel needs to be repaired and avoid the electricians from having to locate several brands of parts during emergency repairs. The emergency repair of these panels could result in patient safety during a malfunction if the correct repair parts are not available for installation.

6. DESCRIBE THE EFFORTS MADE TO ENSURE OFFERS ARE SOLICITED FROM AS MANY POTENTIAL SOURCES AS DEEMED PRACTICABLE:

Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.

7. DETERMINATION THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE:

Based on the estimates provided by the VA COR the new distribution panel will cost between \$2,000 and \$3,000 each.

8. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND THE RESULTS, OR A STATEMENT OF THE REASONS MARKET RESEARCH WAS NOT CONDUCTED:

No market research was conducted because no other distribution panels will meet the needs of our facility. Any other brand of electrical distribution panel will require our facility to stock parts for repairs that we are not currently stocking would result in additional costs to the VA.

9. ANY ADDITIONAL INFORMATION FOR SUPPORT OF SUBMISSION

Supporting rationale for sole sourcing this equipment:

Patient safety is our main concerns regarding the installation of electrical panels that do not meet our building standard. A large portion of our electrical panels are emergency panels providing patient life support systems.

The addition of another repair part that would need to be stocked would not only result in additional costs associated with the repair parts but also require VA labor to contract, order, stock, and inventory the additional repair parts.

10. LISTING OF SOURCES THAT EXPRESSED, IN WRITING, AN INTEREST IN THE ACQUISITION:


Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.

11. FUTURE ACTIONS TO OVERCOME BARRIER TO FULL AND OPEN COMPETITION:

Should there be a need for additional equipment compatible with the existing, a search for additional vendors will once again be conducted.

12. REQUIREMENTS CERTIFICATION:

I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Larry Corrigan
Engineering Technician
Minneapolis VA Health Care System

Date

December 28, 2012

13. APPROVALS IN ACCORDANCE WITH FAR 6.304

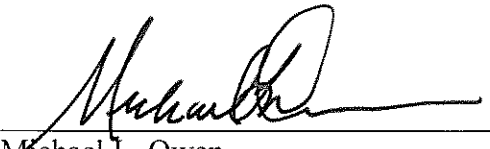
- a. Contracting Officer's Certification (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.


Kathryn J. Crowthers
Contracting Officer
NCO 23 Minneapolis

Date

3/25/13

b. **FCM (Required \$3K-SAT):** I certify the justification meets requirements for other than full and open competition.



Michael L. Owen
Facility Contract Manager
NCO 23 - Minneapolis

3/26/13
Date

DEPARTMENT OF VETERANS AFFAIRS

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For

**Other Than Full and Open Competition
(Sole Source)**

Construct Eye Clinic 2E 618-13-115

1. CONTRACTING ACTIVITY:

Department of Veterans Affairs, VISN 23, VAMC Minneapolis. NRM Project #618-13-115. Purchase Request #618-13-1-6977-0013.

2. PROPOSED ACTION:

Sole Source procurement of ASCO Brand Automatic Transfer Switches (ATS). Item(s) are included in a new firm-fixed price contract to be awarded for NRM construction project to construct a new eye clinic at the Minneapolis VAMC.

3. DESCRIPTION OF REQUIREMENT:

The project includes the replacement of a 100A ATS with a 260A ATS.

4. STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION:

FAR 6.302-1(c) Application for brand name descriptions. Only one responsible source and no other supplies or services will satisfy agency requirements.

5. NATURE OF ACQUISITION TO MEET THE AUTHORITY CITED ABOVE:

Our intent is to replace a smaller ATS with a larger one to provide high voltage emergency power to a riser of the E wards. The intent of this sole source document is to provide an automatic transfer switch by the same manufacturer as the other 50 transfer switches we currently use in the medical center. We currently have an ASCO brand monitoring and control system in the hospital (5790 PowerQuest) and no other brand of automatic transfer switch will integrate directly into this system.

6. DESCRIBE THE EFFORTS MADE TO ENSURE OFFERS ARE SOLICITED FROM AS MANY POTENTIAL SOURCES AS DEEMED PRACTICABLE:

Not included. I have not conducted any market research because no other brands of automatic transfer switch will seamlessly integrate with the ASCO brand monitoring and control system in the medical center.

7. DETERMINATION THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE:

Based on the estimates provided by the VA COR the new ATS will cost between \$17,000 and \$18,000.

8. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND THE RESULTS, OR A STATEMENT OF THE REASONS MARKET RESEARCH WAS NOT CONDUCTED:

No market research was conducted because no other ATS's will meet the needs of our facility. The VA electric shop currently maintains the existing transfer switches. Adding a new brand of ATS would cause additional training for VA staff, maintenance time, and cost to stock parts.

9. ANY ADDITIONAL INFORMATION FOR SUPPORT OF SUBMISSION

Supporting rationale for sole sourcing this equipment:

Patient safety is our main concerns regarding the installation of electrical equipment that do not meet our building standard. A large percentage of our electrical equipment is for the emergency electrical system providing patient life support systems.

The addition of another repair part that would need to be stocked would not only result in additional costs associated with the repair parts but also require VA labor to contract, order, stock, and inventory the additional repair parts.

10. LISTING OF SOURCES THAT EXPRESSED, IN WRITING, AN INTEREST IN THE ACQUISITION:

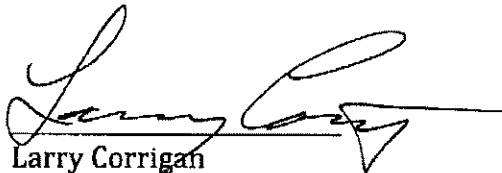
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Should there be a need for additional equipment compatible with the existing, a search for additional vendors will once again be conducted.

12. REQUIREMENTS CERTIFICATION:


I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.


Larry Corrigan
Engineering Technician
Minneapolis VA Health Care System

December 28, 2012
Date


13. APPROVALS IN ACCORDANCE WITH FAR 6.304

- a. Contracting Officer's Certification (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

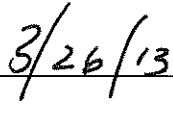

Kathryn J. Crowthers
Contracting Officer
NCO 23 Minneapolis

3/25/13
Date

b. **FCM (Required \$3K-SAT):** I certify the justification meets requirements for other than full and open competition.



Michael L. Owen
Facility Contract Manager
NCO 23 - Minneapolis



Date

JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION DUE TO SOLE SOURCE REQUIREMENT

REQUIRED INFORMATION
1. FACILITY NUMBER-NAME- CITY, STATE: 618-Minneapolis VA Medical Center-Minneapolis, MN
2. VISN OR PROGRAM ACTIVITY: 23
3. POC NAME AND TELEPHONE NUMBER: Catherine Joyce 612-467-5532
4. PROPOSED ACTION: Sole Source Procurement of COMMODITY
5. DESCRIPTION OF REQUIREMENT: Rauland Responder 4 Nurse Call components for eye clinic remodel. <ul style="list-style-type: none"> Supplies/Equipment: Technical Characteristics can include, but are not limited to model, make, part number, color, size, quantity, delivery date, etc. Services: Refer to the statement of work, statement of objective, or performance work statement for your description.
6. STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION: Brand Name <ul style="list-style-type: none"> FAR 6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements FAR 8.405-6 Limited sources justification and approval FAR 13.106-1(B) SAP Requirements – Soliciting From a Single Source This is a reference to the part of the Federal Acquisition Regulation that allows an item to be purchased without being fully competed. This statement serves as a point of reference in case the justification is questioned. In this case, it would be reviewed for its relativity to this part of the Federal Acquisition Regulation.
7. NATURE & BACKGROUND OF ACQUISITION TO JUSTIFY SOLE SOURCE: All nurse call throughout the facility is Rauland Responder 4. New nurse call components must tie into the existing system, and only Rauland components are compatible. Having multiple nurse call systems within the facility is not cost effective or practical for patient safety. We don't have the correct headend or master stations to work with other nurse call brands. In addition, medical center staff is currently trained in the maintenance and operation of the Rauland system, and spare parts for that system are kept on hand. If other systems are brought into the facility, patient safety will be at risk because staff may not understand how to respond to multiple systems. Repairs will also take longer. <ul style="list-style-type: none"> Describe the minimum salient characteristics that will meet your needs. This is the area where you explain why no other vendor anywhere can supply this requirement for you. Acceptable reasons for "sole source" include (but are not limited to): bound by contract, technical order specification, warranty service, or regional standardization. If the reason for sole source is determined locally, offer what market research or clinical guidelines led to the decision. If this item is included in an allowance standard for War Reserve Materiel (WRM), cite the allowance standard, required source, and stock number for this item. NOTE FOR WRM PURCHASES: The Defense Logistics Agency is your primary source for WRM equipment. Be sure to determine availability from a DLA item manager before contracting for WRM equipment. If DLA cannot meet your timelines for WRM equipment, your urgency may be further justification for other than full and open competition. See your Medical Logistics Flight Commander for more details.
8. PROVIDE INFORMATION SHOWING MARKET RESEARCH WAS CONDUCTED: Market research was conducted during the initial nurse call system installation. Multiple vendors were researched and given the opportunity to bid. Inquiries have been made to other vendors as to whether or not their systems were compatible with Rauland Responder, and they were not. <ul style="list-style-type: none"> This justification is for why no other vendor anywhere can supply your item or service and still meet your needs. Your rationale for barring other vendors is crucial to your justification. If you already cited the statutory reason for a sole source, state, "See paragraph 7". If your rationale for a sole source purchase was determined locally, offer an explanation of the source selection process you went through to determine your sole source requirement. Unacceptable reasons include (but are not limited to) personal taste, good

relationship with existing vendor, or one's comfort level with a particular vendor.

- Describe the similarities and differences in vendors for the product that you are aware of that could assist or prevent the purchaser from obtaining the best value for you. Be sure to name the vendors. This section will help the purchaser decide which vendors are available to purchase this item from. If market research was not conducted, state it AND the reason that there was no market research.

9. PRICE ANALYSIS "FAIR AND REASONABLE": **Estimated cost is \$12,000. This is comparable to the cost for equivalent components on other systems.**

- This section is mandatory. Do not leave this section blank. Even though this must be purchased from only one source, you must still obtain a quote from the vendor for this purchase. This way you are able to verify added costs for delivery, your geographic region, or installation. Cite the pricing here. If you purchased this item before, compare this price to what you paid last time. Cite this here as well.

10. LISTING OF SOURCES EXPRESSING INTEREST IN THIS REQUIREMENT: **Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.**

- Enter or attach contact information for sources you cited in the description of your source selection. If sole source by statute, regulation, or standard, list contact information for that source here.

11. FUTURE ACTION TO OVERCOME BARRIER TO OTFOC: **When the nurse call system is in need of a full upgrade, including the head-end, it will be resolicited as fair and open.**

- This section fulfills the legal requirement to affirm that the selection of a singular source for this requirement is an anomaly and that action will be taken in the future to ensure full competition in the future. The reason this is needed is to describe how the government will make an effort in the future to fully comply with standard acquisition practices and not resort to creating unnecessary partnerships with few vendors at the risk barring full competition to circumvent the FAR. By signing this, you are telling the contracting officer to avoid the processes that assure best value and fairness in this acquisition. If the reason for sole source purchase is because of statute, standard, or regulation, enter "THE SOURCE FOR THIS PURCHASE IS REQUIRED IAW [cite the standard here]."

SUBMITTED BY:

Signature: _____

Catherine Joyce

Department/Requestor **Engineering Projects**

Date: 3/25/13

SIGNED BY:

Signature: _____

Kathryn J. Crowthers

Warranted Contracting Officer

KATHRYN J. CROWTHERS
Contracting Officer

Date: 3/26/13

APPROVED BY:

Signature: _____

Michael

NCM or Product Line Supervisor

Date: 3/26/13

Note: Anything that is over 500K will need to strictly follow the SOP J&A Attachment.

JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION DUE TO SOLE SOURCE REQUIREMENT

REQUIRED INFORMATION	
1.	FACILITY NUMBER-NAME- CITY, STATE: 618-Minneapolis VA Medical Center-Minneapolis, MN
2.	VISN OR PROGRAM ACTIVITY: 23
3.	POC NAME AND TELEPHONE NUMBER: Catherine Joyce 612-467-5532
4.	PROPOSED ACTION: Sole Source Procurement of COMMODITY
5.	DESCRIPTION OF REQUIREMENT: HID Model RPK40 Card Reader <ul style="list-style-type: none"> Supplies/Equipment: Technical Characteristics can include, but are not limited to model, make, part number, color, size, quantity, delivery date, etc. Services: Refer to the statement of work, statement of objective, or performance work statement for your description.
6.	STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION: Brand Name <ul style="list-style-type: none"> FAR 6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements FAR 8.405-6 Limited sources justification and approval FAR 13.106-1(B) SAP Requirements – Soliciting From a Single Source This is a reference to the part of the Federal Acquisition Regulation that allows an item to be purchased without being fully competed. This statement serves as a point of reference in case the justification is questioned. In this case, it would be reviewed for its relativity to this part of the Federal Acquisition Regulation.
7.	NATURE & BACKGROUND OF ACQUISITION TO JUSTIFY SOLE SOURCE: Facility security system is currently Lenel with HID readers. Readers must be both compatible with Lenel and FIPS compliant. Other card readers are not compatible with these requirements. They have no way of connecting to our power boards or communicating with our system. A functional, communicating security system is a major safety requirement. <ul style="list-style-type: none"> Describe the minimum salient characteristics that will meet your needs. This is the area where you explain why no other vendor anywhere can supply this requirement for you. Acceptable reasons for "sole source" include (but are not limited to): bound by contract, technical order specification, warranty service, or regional standardization. If the reason for sole source is determined locally, offer what market research or clinical guidelines led to the decision. If this item is included in an allowance standard for War Reserve Materiel (WRM), cite the allowance standard, required source, and stock number for this item. NOTE FOR WRM PURCHASES: The Defense Logistics Agency is your primary source for WRM equipment. Be sure to determine availability from a DLA item manager before contracting for WRM equipment. If DLA cannot meet your timelines for WRM equipment, your urgency may be further justification for other than full and open competition. See your Medical Logistics Flight Commander for more details.
8.	PROVIDE INFORMATION SHOWING MARKET RESEARCH WAS CONDUCTED: Market research was conducted during the initial security system installation. Multiple vendors were researched and given the opportunity to bid. Inquiries have been made to other vendors as to whether or not their systems were compatible, and they were not. <ul style="list-style-type: none"> This justification is for why no other vendor anywhere can supply your item or service and still meet your needs. Your rationale for barring other vendors is crucial to your justification. If you already cited the statutory reason for a sole source, state, "See paragraph 7". If your rationale for a sole source purchase was determined locally, offer an explanation of the source selection process you went through to determine your sole source requirement. Unacceptable reasons include (but are not limited to) personal taste, good relationship with existing vendor, or one's comfort level with a particular vendor. Describe the similarities and differences in vendors for the product that you are aware of that could assist or

prevent the purchaser from obtaining the best value for you. Be sure to name the vendors. This section will help the purchaser decide which vendors are available to purchase this item from. If market research was not conducted, state it AND the reason that there was no market research.

9. PRICE ANALYSIS "FAIR AND REASONABLE": **Estimated cost is \$8,000. This is comparable to the cost for equivalent components on other systems.**

- This section is mandatory. Do not leave this section blank. Even though this must be purchased from only one source, you must still obtain a quote from the vendor for this purchase. This way you are able to verify added costs for delivery, your geographic region, or installation. Cite the pricing here. If you purchased this item before, compare this price to what you paid last time. Cite this here as well.

10. LISTING OF SOURCES EXPRESSING INTEREST IN THIS REQUIREMENT: **Not included. This request is for a brand name item included in the specification for the subject construction project. It is not a stand-alone acquisition.**

- Enter or attach contact information for sources you cited in the description of your source selection. If sole source by statute, regulation, or standard, list contact information for that source here.

11. FUTURE ACTION TO OVERCOME BARRIER TO OTFOC: **When the nurse call system is in need of a full upgrade, including the head-end, it will be resolicited as fair and open.**

- This section fulfills the legal requirement to affirm that the selection of a singular source for this requirement is an anomaly and that action will be taken in the future to ensure full competition in the future. The reason this is needed is to describe how the government will make an effort in the future to fully comply with standard acquisition practices and not resort to creating unnecessary partnerships with few vendors at the risk barring full competition to circumvent the FAR. By signing this, you are telling the contracting officer to avoid the processes that assure best value and fairness in this acquisition. If the reason for sole source purchase is because of statute, standard, or regulation, enter "THE SOURCE FOR THIS PURCHASE IS REQUIRED IAW [cite the standard here]."

SUBMITTED BY:

Signature: _____

Cathie Joy

Department/Requestor **Engineering Projects**

Date: **3/25/13**

SIGNED BY:

Signature: _____

Kathryn J. Crowthers

Warranted Contracting Officer

KATHRYN J. CROWTHERS
Contracting Officer

Date: **3/26/13**

APPROVED BY:

Signature: _____

Michael D.

NCM or Product Line Supervisor

Date: **3/26/13**

Note: Anything that is over 500K will need to strictly follow the SOP J&A Attachment.